

# Code of Conduct for Bolton Students' Union (BSU) Societies

## 1. What is the Code of Conduct?

This Code of Conduct sets out the expected behaviour of members of BSU's Societies when participating in any activity or event, including informal social events and when travelling to and from an activity, under the name of Bolton Students' Union.

It is designed to protect Members, and others potentially affected by a Member's actions, ensure the highest possible standards of competition, sportsmanship, fairness, honesty and behaviour in relation to the conduct of all Bolton Students' Union representatives. Bolton Students' Union regard any breach of this Code of Conduct as a serious matter and may take disciplinary action against an individual or Society acting in breach of this Code.

## 2. To whom does this code apply?

This Code of Conduct covers all activities authorised by and arranged with Bolton Students' Union. All Members participating in activities are required to comply with the terms of this Code of Conduct.

## 3. General Code of Conduct

Members will:

- 3.1** act responsibly at all times according to the best standards of behaviour and recognise that they are representing Bolton Students' Union whose Policies apply to all Bolton Students' Union activities;
- 3.2** avoid actions which could bring Bolton Students' Union, its Societies, the University of Bolton or sponsors/funders into disrepute;
- 3.3** not organise or arrange activities or events without the authorisation of Bolton Students' Union. Suitable supervision must be in place along with a completed Risk Assessment. Bolton Students' Union will not take responsibility for any activity not agreed with the **Student Engagement Supervisor**. If in doubt, please contact the Students' Union Student Activities Coordinator immediately;
- 3.4** compete in a manner of good sportsmanship, regardless of the nature of the competition when representing the University of Bolton in a competition;
- 3.5** operate within the rules of the activity including national governing body guidelines which govern the activity;
- 3.6** ensure that any clothing/equipment purchased for a Society through Bolton Students' Union is looked after, recorded in an inventory and kept for the future use of Society Members.

- 3.7 refrain from any form of harassment of others and respect the rights, dignity and values of others;
- 3.8 be fair, considerate and honest in all dealings with others;
- 3.9 not encourage or pressure others into acting against the Code;
- 3.10 report any inappropriate or offensive behaviour by other participants to Bolton Students' Union **Student Engagement Supervisor**;
- 3.11 not carry out initiation ceremonies.
- 3.12 not be unduly intoxicated at any event or activity where such behaviour could be deemed unacceptable or unprofessional;
- 3.13 during social events, especially those involving the consumption of alcohol, to be aware of behaviour and the impact on others, particularly members of the local community;
- 3.14 not to consume alcohol whilst being transported to or from any activity organised under the umbrella of Bolton Students' Union;
- 3.15 not act in an unlawful manner;
- 3.16 understand the repercussions of any breaches of this Code.

#### 4. What Happens If The Code Is Breached?

Disciplinary action may be taken against an individual or Society under Bolton Students' Union Disciplinary and Capability Procedure.

#### 5. Declaration and Agreement

**I declare** that as a participant of a Bolton Students' Union activity:

I understand and will uphold the above Code of Conduct and I understand that if I do not uphold these standards, disciplinary action may be taken against me under Bolton Students' Union Disciplinary and Capability Procedure.

<b>Print Name:</b>	
<b>Signature:</b>	<b>Date:</b>
<b>Society Name:</b>	